



FRAIDOOON SALANGI

+9370-002-****

sm*****@gmail.com

1005 Kabul, Afghanistan

EDUCATION

- 21/03/1994 - 20/12/2007
High School Diploma
Ghulam Haider Khan High School
Kabul City, Kabul, Afghanistan
- 21/03/2007 - 20/12/2011
B. Sc. of Transportation Engineering
Kabul Polytechnic University
Kabul City, Kabul, Afghanistan

TRAINING & CERTIFICATES

- Mar/2022 - Apr/2022
Fundraising & Donor Relation Management
SMART Afghan International Training and Cons.
Kabul City, Kabul, Afghanistan
- Jan/2012 - Feb/2012
Project Management
Held by USAID at Kabul Polytechnic University
Kabul City, Kabul, Afghanistan
- Aug/2011-Sep/2011
Volunteer Working
Kabul Polytechnic University
Kabul City, Kabul, Afghanistan
- Aug/2008 - Sep/2008
ICDL (Mainly Focused on Office Package)
Korea Afghanistan IT center
Kabul City, Kabul, Afghanistan

LANGUAGES

- Dari (Native)
- Pashto (Excellent in Reading, writing and speaking)
- English (Excellent in Reading, writing and speaking)

PRO SKILLS

- General Digital Literacy (Using Windows, Internet, Mailing & ...)
- MS Office Package (Word, Excell, PowerPoint and Outlook)
- KOBO Toolbox and Google Forms

SOFT SKILLS

- Small scale project leadership
- Great teamwork ability and respect diversity
- Eager to empowering others
- Flexibility and accountability
- Integrity & Self-management
- Critical thinking and problem solving

WORK HISTROY [10+ YEARS]

- **Plan & Coordination Officer**
Presidential Supportive Unit
7months Feb/2021 - Sep/2021
Kabul, Afghanistan
 - Plan, schedule, and track department activities with support from the department manager.
 - Participate in and lead meetings with stakeholders and clients.
 - Regularly prepare reports. [And more...]
- **M&E Officer**
NRAP/MRRD
3+years Mar/2017 - Dec/2020
Kabul, Afghanistan
 - Prepare monitoring and evaluation plans as part of a team. Establish and conduct project M&E activities, tools, indicators, and means of verification. Make informed decisions by preparing daily, weekly, and monthly reports. [And more...]
- **Survey and Desig Assistant**
NRAP/MRRD
5 years Mar/2012 - Mar/2017
Kabul, Afghanistan
 - Researching legal documents, survey records, and land titles to clarify information about propertis.
 - Preparing and maintaining sketches, maps, and reports.
 - Collaborate with engineers and architects on several projects. [And more...]
- **Estimator**
Young builder Construction company
1 years Mar/2011 - Mar/2012
Kabul, Afghanistan
 - analysing plans, bills of quantities and other project documentation in order to estimate costs. researching, sourcing, negotiating and obtaining the best quotes from suppliers and subcontractors [And more...]

REFIRENCES

- On request, available.